**Phone Number Porting Form**

Thank you for your request to transfer your existing telephone number to **in2tel (8x8)**. To give us authorisation to proceed, it is required that you complete this porting form.

**Filling out the porting form**

* Please complete the porting form fully and legibly in block capitals. Porting requests containing incomplete or invalid information will be rejected.
* Please ensure that the phone number being submitted for porting is not currently activated for DSL broadband.
* If your phone line is currently an ISDN line, please ensure that you provide both numbers on the porting form (both numbers will be ported).
* It is essential that you enclose a copy of the front page of your most recent telecoms bill when returning the completed form.

**What happens next?**

Having returned the form to **in2tel (8x8)**, we will arrange with your current provider a date to port the number. You will be contacted in advance of this date by an engineer.

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| **To** | **From** |
| **in2tel (8x8)** Unit 12, Virginia Shopping Centre,  Virginia, Co. Cavan. A82 EW01. | (Existing carrier) |

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| **Customer Details** | |
| Name: | \* Signatory |
| Company: | \* Company Name |
| Address: | \* Site address which the number(s) is registered to |

|  |  |
| --- | --- |
| **Porting Details** | |
| Account Number: | \* UAN / Account number |
| Numbers to be ported: | \* Number(s) to be ported |
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This is to record that it has been decided to port the above numbers to the operator shown above, who is authorised to act on our behalf in this matter. I recognise that it is my responsibility to arrange cessation of, or changes to any other services if required.

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| --- | --- | --- | --- |
| Customer Signature: | \* | Date: | \* |