Overhead Paging for the Obihai OBi508 8-Port ATA
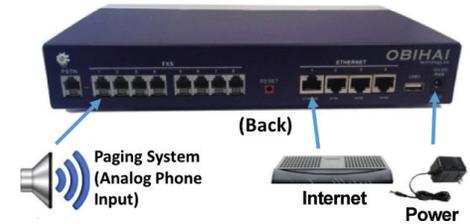
8x8

Quick Activation and Installation Guide

Welcome to Overhead Paging Service with 8x8 Virtual Office. Activating and installing your Overhead Paging Service takes just a few minutes.

Activating Your Obihai ATA for Overhead Paging

To activate overhead paging, you will need to log into Account Manager and follow these instructions.**

Obihai OBi508 8-Port ATA

1. Go to login.8x8.com.

2. Enter your administrator username and password, click **Login**.

3. In the Application Panel, click on **Account Manager** icon to launch the application.

4. Click **Phone System** from the top navigation bar and select **Paging** from the left-hand menu.

5. In **Overhead Paging Configuration**, click **Configure**.

6. Select the extension you want to activate and click **Configure**. A pop-up will appear.

7. Enter the **MAC ID** found on the back of your Obihai OBi508 ATA underneath the bar code. Next, enter the 1 to 6-digit password you will dial on your phone prior to each page (for security).

8. Click **Configure**.

NOTE: If other ports on your ATA are already activated, you may not need to activate this port.

Installing your Obihai OBi508 ATA

• Connect your ATA to a power source and an Internet connection.

• Make sure your overhead paging system is connected to the correct **FXS (Phone)** port (there are 8) on the OBi508 ATA.

• Disconnect the power adapter on your Obihai ATA and reconnect it after a few seconds.

• You are now ready to dial the extension number from any phone on your 8x8 phone system to broadcast a page.

– The paging password is available to use the paging feature. This is the same password you entered when activating your Obihai ATA for paging. To reset the password, return to the Overhead Paging section in the 8x8 Account Manager.

For more information, visit support.8x8.com

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