



































Fuze Mobile Android Quick Reference Guide

Download/Install App	Login to Fuze Mobile	Set Voice Calling Mode	Send an Instant Message
<ol style="list-style-type: none"> 1. Launch Play Store  2. Search Fuze Mobile 3. Tap INSTALL 	<ol style="list-style-type: none"> 1. Open the application 2. Enter Fuze account credentials 3. Tap GOT IT to agree to Emergency Service message 4. Tap OK and then tap DENY or ALLOW to give access to phone microphone 5. Enter device number (optional) 6. Tap NO or YES to use carrier data for internet calls 	<ol style="list-style-type: none"> 1. Tap  2. Tap  SETTINGS 3. Tap  4. Tap on Call network: 5. Tap appropriate preference <ul style="list-style-type: none"> • Wi-fi • Data • Cellular <p>Note: Enabling Prompt to switch to cellular will prompt the user to switch over the carrier minutes when Wi-fi or data signal is weak.</p>	<ol style="list-style-type: none"> 1. Tap  or on a contact's name 2. Tap Start Chatting  3. Enter the message in the Send a message field 4. Tap  to send the message 5. Tap  to add an attachment
Create a Group Chat	Place a Call	Place a Call While on a Call	Receive an Incoming Call
<ol style="list-style-type: none"> 1. Tap  2. Enter the first contact and tap their name to enter them in the TO: field 3. Repeat step 2 for each additional contact 4. Tap Start Chatting to enter a message in the Send a message field 5. Tap Name this group to give the group a name (required if 12 or more participants) 	<p>People List</p> <ol style="list-style-type: none"> 1. Tap  Search and enter contact's name 2. Tap on contact's name 3. Tap  to initiate a call <p>Dialpad</p> <ol style="list-style-type: none"> 1. Tap  2. Enter the number to call 3. Tap  	<ol style="list-style-type: none"> 1. Tap  while on a call 2. Tap + 3. Select New call 4. Enter the name or number to call in the Type a name or number field <p>Note: Users may toggle between multiple calls.</p>	<ol style="list-style-type: none"> 1. Tap  2. Press and slide  to the right to answer an incoming call 3. Press and slide  to the left to reject the call and send the caller to voicemail

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Access Voicemail	Perform a Transfer	Set Presence Status	Invite a Guest
<p>1. Tap on the contact with a voicemail and press </p> <p>OR</p> <p>2. Tap  and select a voicemail to listen to</p>	<p>1. Tap </p> <p>2. Tap </p> <p>3. Enter name, extension, or number in the search field</p> <p>4. Tap on the contact's name or phone number</p> <p>5. Tap Transfer now to transfer without talking to the party</p> <p>OR</p> <p>6. Tap Send to voicemail to send the call directly to an internal contact's voicemail</p> <p>OR</p> <p>7. Tap Call Contact first to call the contact first before transferring the call to the intended contact</p>	<p>1. Tap </p> <p>2. Choose the applicable status option</p> <p>3. Tap  to enter a custom message, then tap </p> <p>4. Tap the Do not disturb toggle to decline all calls and mute all notifications</p>	<p>1. Tap </p> <p>2. Tap  INVITE GUESTS</p> <p>3. Tap NEXT</p> <p>4. Tap  Enter New Contact</p> <p>5. Fill in fields and tap NEXT</p> <p>6. Edit the invitation (optional) and tap SEND INVITE</p> <p>OR</p> <p>7. If available, tap NEXT</p> <p>8. Choose to invite to any current chat groups and then tap ADD & FINISH</p>
Join a Fuze Meeting	Set Up an Instant Meeting	Initiate an Internal Video Call	Receive an Internal Video Call
<p>1. Tap </p> <p>2. Tap JOIN A MEETING</p> <p>3. Enter meeting ID and then tap JOIN MEETING</p>	<p>1. Tap </p> <p>2. Tap NEW MEETING</p> <p>3. Tap Start Now</p> <p>4. Tap the meeting URL or tap  to share the unique invite URL</p> <p>5. Tap JOIN MEETING</p>	<p>1. Tap Search and then enter the contact's name</p> <p>2. Tap the contact and then tap </p> <p>OR</p> <p>3. Tap the contact's name on the Recent list and then click </p>	<p>1. Tap  to answer the call</p> <p>2. Tap  to decline the call</p> <p>3. Tap Camera on to turn the camera on or off</p>